



KEYS TO SUCCESS

OWNERSHIP & MANAGEMENT RESPONSIBILITIES

Please be mindful of key ownership and management responsibilities during and after the Mobilehome Park Utility Conversion Program process is complete.*



Park Infrastructure

Responsibilities include:

- The operation and maintenance of the pre-existing natural gas legacy system until the project is complete.
- Paving/concrete restoration outside the trenching area. Utilities only pave over their excavated trenches. Consider repaving or slurry after the project is complete.
- Removal of all above-ground legacy equipment after the project is complete.
- Going through the “Line Extension Process” to remove or relocate meters once the project is complete. This process can take several months. Call 1-877-238-0092 or visit socialgas.com for further instructions.



Resident Support

Responsibilities include:

- Assisting with program and construction communications.
- Resident parking accommodations during construction.
- Mitigating resident concerns regarding meter locations — owners/managers can consult their utility representative as needed.
- Ensuring resident availability during BTM home inspections.
- Provide each resident notice of protection from rent increases due to participation in the MHP Program in writing
- Supporting the customer account establishment process.
- Ensuring resident yards around and under each home are clear of personal items and debris for access by the BTM contractors.



Contractor Management

Responsibilities include:

- Hiring the beyond the meter (BTM) contractor with support from utility representatives.
- Managing the BTM contractor and ensuring adherence to project time-lines such as construction start dates and key milestones.
- Ensuring the BTM contractor adheres to on-site safety protocols such as calling Underground Service Alert (USA) 811 at least two working days before digging occurs and maintaining the ticket for the duration of the project.

For more information visit: socialgas.com/MHPOwner

The Mobilehome Park Utility Conversion Program is funded by California utility customers under the auspices of the California Public Utilities Commission (CPUC).

* The information provided in this document is for informational purposes only. Owner is responsible for complying with all applicable laws as well as all of its obligations under the Mobilehome Park Upgrade Program Agreement (Agreement) between Owner and SoCalGas. In the event of a conflict between this document and the Agreement, the latter will control. This program is subject to all decisions, resolutions, and orders of the CPUC, including Decision R.18-04-018, as well as any modifications by the CPUC, as the it may, from time to time, direct in the exercise of its jurisdiction.

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